



APPLICATION FOR TRAVEL GRANT ACADEMIC YEAR 2016-2017

Transport Department Use only	Ref No:	Date Received:
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Your Details:			
Surname:	<input type="text"/>	First Name:	<input type="text"/>
Date of Birth:	<input type="text"/>	Age at 31/8/16:	<input type="text"/>
Address:	<input type="text"/>		
Post Code:	<input type="text"/>	Contact Nos:	<input type="text"/>

How do you travel to College?				
Using public transport (evidence required)	Bus	<input type="checkbox"/>	Train	<input type="checkbox"/>
Travelling alone in a car/motorcycle (where there is no viable public transport option)				<input type="checkbox"/>

Your Course:	<input type="text"/>		
Course year:	<input type="text"/>	1st	2nd
Have you received assistance from the Learner Support Fund?			Yes / No
What is the distance from home to College? (most direct route, single journey)			miles
PAYMENT OF TRAVEL GRANTS WILL BE MADE BY BACS BANK DETAILS NEED TO BE SUPPLIED ON REVERSE OF THIS FORM.			



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I declare that it is necessary for me to travel in accordance with the details given and that to the best of my knowledge and belief, these details are correct in every respect.

I undertake to refund the appropriate portion of any cash grant paid to me if I withdraw from my course before the end of the academic year, or if my attendance is under 90% or otherwise become ineligible to receive assisted travel.

Signed:

Dated:

Travel Grant payments are made by BACS straight into your bank account, in mid-November, end of February and mid-May. Please supply the following details so that payment can be made.

Name of bank/building Society	
Full name of account holder (as on card or statement)	
Branch	

Sort Code (6 digits)						
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Account Number (8 Digits)							
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Students Name	
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Your email Address	
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OFFICE USE ONLY:	Enrolled:	
Route validation:	Bus/train etc	
Grant approved:	Amount:	
Grant refused:	Reason:	



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Please read these notes before completing the Travel Grant Form

The College will provide you with a travel grant if you:

- live more than 3 miles away from the main College site to be attended
- are studying on a full-time Further Education course (more than 450 taught hours per year)
- do not qualify for a College bus pass
- Travel to College using public transport (EXCLUDING Arriva Bus Pass) or travelling alone in a car/motorcycle where there is no viable public transport option available.

Grants are awarded depending on the area where you live and are paid termly. Transport and Learner Support Learner Experience Centre can give you details of the exact grant for your area, but as a rough guide it is likely to be:

TRAVEL BANDS	MILEAGE	ANNUAL AMOUNT	TERM1 PAYMENT	TERM 2 PAYMENT	TERM 3 PAYMENT
Band 1	3-6 miles	£90.00	£30.00	£30.00	£30.00
Band 2	Over 6 miles up to 10	£105.00	£35.00	£35.00	£35.00
Band 3	Over 10 miles	£165.00	£55.00	£55.00	£55.00

Grants are paid in mid-November, end of February and mid-May BY BACS.

Travel Grants will only be considered once you have enrolled.

Unfortunately travel grants cannot be awarded to Higher Education students. However, if you are experiencing financial difficulties, you may apply to the Student Opportunity Fund for assistance.